

Meeting Minutes for
Evergreen Community Charter School Board of Trustees
Held 7:00 PM Thursday May 27, 2010 at
Evergreen Community Charter School

ATTENDENCE:

Board of Trustees

Joanne Storer, Cindy Haab, Mary Baxter, Holly Corcoran, Frank Lopez, and Andalisa Lopez.

Advisory Panel

Jill Shoesmith, Nancy Lewis, Nancy Price

Guests

None

ABSENT:

Chris Kinsley, (Board Member) Rudy Haab, Patti O'Keefe, (Advisory Members) and Henry Bockelman (PMSD Liason).

1. Call to Order by President – Joanne Storer called the meeting to order at 7:05 pm.
2. Pledge of Allegiance led by Joanne Storer.
3. Approval of Minutes from April 22, 2010.
Motion made by Mary Baxter, Seconded by Frank Lopez. All approved.
4. Reports
 - 4.1 Director of Evergreen – Jill Shoesmith indicated that the applications for the upcoming academic year appear to be fewer than in the past. She speculated that this may be due to minimal newspaper coverage. Most of the applications are the result of “word-of-mouth” and ad on the school sign. Suggested newspaper ad next year. With the six grandfathered students expected to come in, there will only be ten openings for the 2010-11 year. We will most likely be taking in 80 students and expect to lose 4-6 during the year.

The PSSA testing has been finished. The Terra Nova standardized tests will be administered in the beginning of June. Last day of school will be on June 7 and will include a field trip to Dorney Park.

Teachers will be given letters of reasonable assurance and asked to commit to returning to their positions on or before July 1, 2010. Currently we do not foresee adding teachers, however our reading specialist who volunteered this year, may move to part-time status (paid hourly rate) next year.

Drip guards have been installed on windows in an effort to stop the leaks during heavy, blowing rain.

Evergreen's Prom was held again at Skytop Lodge on May 17, 2010. Chaperones included Nancy Lewis, Jill Shoemith, Sandi and Marc Carter. Graduation is scheduled for May 30, 2010. All seniors have met financial obligations and have completed academic work.

5. Executive Session

Not necessary at this meeting.

6. Instructional Report

Mr. Cohen took five students for the CLEP test this year in Western Civ I and II. This \$80 test results in 3 college credits.

7. Recognition of Visitors – None

8. Items for Discussion and Possible Resolution

8.1 Holly Corcoran made the motion which was seconded by Andalisa Lopez to approved the letter of reasonable assurance to be distributed to all teachers at the conclusion of the academic year. This letter has been reviewed by our accountants and should address any unemployment questions.

8.2 Solar Demo Project - After last month's request for additional information, two bids were discussed... Endless Mountain Solar and Helio Corp. Jill reported that Endless Mountain had visited the school three times and Helio had made no visits. Holly discussed the first phase 400kw proposed by Endless Mountain and noted that this represented 1/9 of our total peak usage. If the grant money continued for two more phases we might realize a 30% saving during peak season and perhaps better in the off-season. \$17,000 each year for three years. Mary Baxter noted that the Certificate of Insurance for Endless Mountain was written for the parent company. Issue was tabled until more information could be secured.

9. Items Requiring Board Action

9.1 Business and Financial Affairs

9.1.1 Motion was made by Mary Baxter and seconded by Joanne Storer to approve the vendor payments for April 2010. All approved with Holly Corcoran abstaining.

9.1.2 Motion made by Mary Baxter and seconded by Andalisa Lopez to approve the Profit/Loss report. Note was made that tuition payments are coming in at the end of the month rather than in the beginning.

9.1.3 Motion made by Frank Lopez and seconded by Joanne Storer to approve the Financial Statements (including the Balance Sheet) to be given to Pocono Mountain School District. All approved with Holly Corcoran abstaining.

9.1.4 No Grant monies were spent during the past month.

9.1.5 2009-2010 Budget Revisions – reviewed the Profit/Loss vs. Actual through April 2010 and compared it to Profit/Loss Budget Overview for 6/2009-6/2010. Most

changes were due to insurance costs. Holly explained Family Ski Trip, Movement In/Out, Instructional support/ Tuition, Professional Fees, and Computer repairs.

Motion was made by Cindy Haab and seconded by Frank Lopez to revise the 2009/2010 Budget as discussed. All approved. Holly abstained.

9.2.1 Jill discussed a recent discipline incident with the Board. After meeting with parents, the student has been placed on homebound instruction for the remainder of the school year (1 month), with mandatory counseling. Upon completion of the year, student will be reinstated based on counselor evaluation and Board review. Jill contacted guidance at PMHS to check procedures. Holly suggested that we also check with the solicitor.

10. Open Discussion - none

Motion was made for adjournment at 8:08 pm by Andalisa Lopez. Seconded by Mary Baxter.